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Assistant Teacher, Adult Education

BOISE - TEACHER

JOB NO:

495652

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ADVERTISED:

Dec 12 2023 MST

APPLICATIONS CLOSE:

Feb 29 2024 MST

REPORTS TO:

Manager II, Adult Education

POSITION STATUS:

Part-Time, Non Benefited

POSTED PAY RANGE:

15.44 - 19.30

ABOUT US:

The College of Western Idaho (CWI) is committed to empowering students to succeed by providing affordable and accessible education to advance the local and global workforce.

Offering premier programs and degrees that make a difference, CWI remains a top choice for higher education in the Treasure Valley. Empowering the community one student at a time, CWI moves fearlessly forward paving the way to bold new futures with flexible options, exceptional tuition value, and support every step of the way.

Visit cwi.edu/about-cwi to learn more.

POSITION SUMMARY:

Responsible for assisting English as a Second Language Students instructors and/or Adult Education instructors in either online or in-person class. Class days, times and meeting frequency vary according to specific assignment.

ESSENTIAL FUNCTIONS:

- Assists with instruction for students in a classroom setting in speaking, listening, reading and writing English as a Second Language
- Assists with instruction for students in a classroom setting in reading, writing, and math instruction for adult education and/or English as a Second Language
- Implements Life and Work Skills curriculum or other curriculum as assigned by lead instructor/
- Works with supervisor and lead instructor to meet educational outcomes, including instruction, assessment, and other metrics, as established by state and federal funding sources.
- Collaborates with lead instructors to deliver instruction that meets language acquisition needs of students in class.
- Assists with implementation of lesson plan created by lead instructor for each class.
- Assists lead instructor in retention efforts, following established guidelines for contacting students.
- Helps record student attendance and tracks student outcomes.
- Assists with orientation, intake, registration and testing, if requested.
- Attends staff meetings and trainings as assigned.
- Conveys by words and actions the values expected by CWI.
- Performs other duties as assigned.

MINIMUM QUALIFICATIONS:

- Students majoring in linguistics, education, or social work strongly preferred.
- Basic computer skills required.
- Experience working with multilingual learners in a culturally diverse, trauma informed setting strongly preferred.
- Experience learning and using English as a second language strongly preferred.
- Fluency with the following languages strongly preferred: Swahili, Spanish, French, Kinyarwanda, Karen, Vietnamese, Arabic, or Dari.


All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, age, national origin, disability, veteran status, gender identity, sexual orientation, or any other applicable legally protected status.

Interested?

Cultivating a diverse, inclusive, and equitable workplace is a priority at CWI. Keep in mind, your qualifications and expertise need not precisely match the job description to be considered for this role. We invite and welcome all applicants and look forward to receiving your application!

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Have questions?

Contact us at [208.562.3287](tel:208.562.3287)

Email: hr@cw.edu

Visit: CWI.edu/careers

